

**Hindustan Copper Limited**  
**Corporate Office**  
**Executive Recruitment -2016**

The Interview Call Letter for the candidates **E-1 to E-4** is available through their login in the Career Section of [www.hindustancopper.com](http://www.hindustancopper.com) for download.

For any Technical Queries please send your mails to [hclrecruitmenttech@gmail.com](mailto:hclrecruitmenttech@gmail.com).

Please come prepared with the following documents and their specified no. of sets as mentioned below. Please note that no photocopying support shall be available at the venue of Personal Interview.

- a. ORIGINAL Certificates / Testimonials of your Date of Birth, Qualification, Experience, Caste (for SC/ST/OBC candidates only), Disability (for PWD candidates only), Discharge (for Ex-Servicemen candidates only) as applicable. These shall be required for verification before commencement of Interview. In case of failure to present any or all of the said documents, you shall not be permitted to attend the Interview. If any of the required certificate is not in English or Hindi, please produce the self attested translation of the same in English or Hindi.
- b. Eight (8) sets of self-attested photocopies of the above mentioned ORIGINAL documents.
- c. Eight (8) sets of the online application submitted by you.
- d. Your passport-size photographs: 2 (two) nos. – same as uploaded in the online application.
- e. Eight (8) sets of the enclosed Form-1 regarding 'Declaration of Candidate'. Eight (8) photocopies with one original signed copy shall be acceptable.
- f. Two (02) copies of enclosed Form-2 for claiming TA reimbursement – applicable for SC / ST / PwD / ESM candidates only.
- g. Eight (8) sets of enclosed Form-3 regarding Declaration of Caste – applicable for SC/ST/OBC candidates only.
- h. No Objection Certificate (NOC) from your present employer if your application was not forwarded through Proper Channel – applicable for candidates working in Government / PSU, etc.