



## Summary Report

### **Subject: Third Party RTI Audit Summary Report for Hindustan Copper Ltd.**

The Right to Information Act, which allowed the citizen unprecedented access into information under the control of public authorities, has multiple dimensions. The most commonly known and, equally widely utilized, is the straightforward filing of requests by the information seekers and the subsequent process of first and second appeals. This is the demand side of the transparency law.

The other dimension, which is the law's supply-side, is a scheme of voluntary disclosure of information by public authorities (PAs) through a variety of means, principal among which is the disclosure through websites.

Section 4 of the RTI Act provides the broad outline of the contents of the websites.

Disclosures under this section are expected to: i) enable the citizen to access the information held by PAs without their having to take recourse to the provisions of RTI Act; and, b) promote transparency and accountability in the functioning of the government to promote participatory governance.

We appreciate the sincere efforts of **Hindustan Copper Ltd.** as Public Authority for sharing required information on website to maintain the transparency. It has been observed during the Audit that the information relates to few areas has to be shared on website with more clarity like;

1. STQC certificate and its validity should be present with Dates
2. Website certificate needs to be uploaded
3. Proper justification is not given for third party audit of voluntary disclosure -(a) Dates of audit carried out, (b) Report of the audit carried out. It should be clearly mentioned on the website that Online audit is being conducted first time hence asked information in the Audit Report can be shared after the completion of RTI Audit by the assigned Auditor only.
4. F&Qs may be shared on websites

NPC would like to share positive feedback that in future all the required information/urls/links may be posted on website to meet the Transparency Audit Metrix.

**Date: 30<sup>th</sup> June,2020**



A handwritten signature in blue ink, appearing to read "Shailesh", written over a horizontal line.

Shailesh Shrivastava (CPIO)  
National Productivity Council,  
New Delhi, HQ

**Self appraisal report for Year (2019-20)**

**Auditor Agency: National Productivity Council**

**Ministry Name: Ministry of Mines**

**Department Name:**

**Public Authority Name: Hindustan Copper Ltd.**

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
<b>1</b>	<b>Organisation and Function</b>							
<b>1.1</b>	<b>Particulars of its organisation, functions and duties[Section 4(1)(b)(i)]</b>							
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	www.hindustancopper.com	Fully Met	1.28	<a href="https://www.hindustancopper.com/Page/ContactUs">https://www.hindustancopper.com/Page/ContactUs</a>
1.1.2	Head of the organization	Fully Met	1.28	1.28	www.hindustancopper.com	Fully Met	1.28	<a href="https://www.hindustancopper.com/Page/MinisterSecretary">https://www.hindustancopper.com/Page/MinisterSecretary</a>
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	www.hindustancopper.com	Fully Met	1.28	<a href="https://www.hindustancopper.com/Page/VisionandMission">https://www.hindustancopper.com/Page/VisionandMission</a>
1.1.4	Function and duties	Fully Met	1.28	1.28	www.hindustancopper.com	Fully Met	1.28	<a href="https://www.hindustancopper.com/Page/ManagementKeyExecutives">https://www.hindustancopper.com/Page/ManagementKeyExecutives</a>
1.1.5	Organization Chart	Partially Met	1.28	0.64	www.hindustancopper.com	Fully Met	1.28	<a href="https://www.hindustancopper.com">https://www.hindustancopper.com</a>

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ncopper.com			ndustancopper.com/Page/TheBoard
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Fully Met	1.28	1.28	www.hindustancopper.com	Fully Met	1.28	https://www.hindustancopper.com/Page/TheBoard
<b>1.2</b>	<b>Power and duties of its officers and employees[Section 4(1) (b)(ii)]</b>							
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.54	1.54	www.hindustancopper.com	Fully Met	1.54	https://www.hindustancopper.com/Page/ManagementKeyExecutives
1.2.2	Power and duties of other employees	Partially Met	1.54	0.77	www.hindustancopper.com	Partially Met	0.77	https://www.hindustancopper.com/Page/DecisionMaking
1.2.3	Rules/ orders under which powers and duty are derived and	Fully Met	1.54	1.54	www.hindustancopper.com	Fully Met	1.54	https://www.hindustancopper.com/Page/RulesRegulations
1.2.4	Exercised	Fully Met	1.54	1.54	www.hindustancopper.com	Fully Met	1.54	https://www.hindustancopper.com/Page/NormsforDischarge
1.2.5	Work allocation	Fully Met	1.54	1.54	www.hindustancopper.com	Fully Met	1.54	https://www.hindustancopper.com/Page/NormsforDischarge

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								rge
<b>1.3</b>	<b>Procedure followed in decision making process [Section 4(1)(b)(iii)]</b>							
1.3.1	Process of decision making Identify key decision making points	Fully Met	1.54	1.54	www.hindustancopper.com	Fully Met	1.54	<a href="https://www.hindustancopper.com/Page/DecisionMaking">https://www.hindustancopper.com/Page/DecisionMaking</a>
1.3.2	Final decision making authority	Fully Met	1.54	1.54	www.hindustancopper.com	Fully Met	1.54	<a href="https://www.hindustancopper.com/Page/DecisionMaking">https://www.hindustancopper.com/Page/DecisionMaking</a>
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	www.hindustancopper.com	Fully Met	1.54	<a href="https://www.hindustancopper.com/Page/RulesRegulations">https://www.hindustancopper.com/Page/RulesRegulations</a>
1.3.4	Time limit for taking a decisions, if any	Partially Met	1.54	0.77	www.hindustancopper.com	Fully Met	1.54	<a href="https://www.hindustancopper.com/Page/DecisionMaking">https://www.hindustancopper.com/Page/DecisionMaking</a>
1.3.5	Channel of supervision and accountability	Partially Met	1.54	0.77	www.hindustancopper.com	Fully Met	1.54	<a href="https://www.hindustancopper.com/Page/DecisionMaking">https://www.hindustancopper.com/Page/DecisionMaking</a>
<b>1.4</b>	<b>Norms for discharge of functions[Section 4(1)(b)(iv)]</b>							
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	www.hindustancopper.com	Fully Met	1.54	<a href="https://www.hindustancopper.com/Home">https://www.hindustancopper.com/Home</a>
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	www.hindustancopper.com	Fully Met	1.54	<a href="https://www.hindustancopper.com/Page/NormsforDischarge">https://www.hindustancopper.com/Page/NormsforDischarge</a>

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.4.3	Process by which these services can be accessed	Partially Met	1.54	0.77	www.hindustancopper.com	Fully Met	1.54	<a href="https://www.hindustancopper.com/">https://www.hindustancopper.com/</a>
1.4.4	Time-limit for achieving the targets	Fully Met	1.54	1.54	www.hindustancopper.com	Fully Met	1.54	<a href="https://www.hindustancopper.com/Page/DecisionMaking">https://www.hindustancopper.com/Page/DecisionMaking</a>
1.4.5	Process of redress of grievances	Fully Met	1.54	1.54	www.hindustancopper.com	Fully Met	1.54	<a href="https://www.hindustancopper.com/Page/RIAct">https://www.hindustancopper.com/Page/RIAct</a>
<b>1.5</b>	<b>Rules, regulations, instructions manual and records for discharging functions[Section 4(1)(b)(v)]</b>							
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	1.92	1.92	www.hindustancopper.com	Fully Met	1.92	<a href="https://www.hindustancopper.com/Page/RulesRegulations">https://www.hindustancopper.com/Page/RulesRegulations</a>
1.5.2	List of Rules, regulations, instructions manuals and records.	Partially Met	1.92	0.96	www.hindustancopper.com	Fully Met	1.92	<a href="https://www.hindustancopper.com/Page/RulesRegulations">https://www.hindustancopper.com/Page/RulesRegulations</a>
1.5.3	Acts/ Rules manuals etc.	Partially Met	1.92	0.96	www.hindustancopper.com	Fully Met	1.92	<a href="https://www.hindustancopper.com/Page/RulesRegulations">https://www.hindustancopper.com/Page/RulesRegulations</a>
1.5.4	Transfer policy and transfer orders	Fully Met	1.92	1.92	www.hindustancopper.com	Fully Met	1.92	<a href="https://www.hindustancopper.com/Page/RulesRegulations">https://www.hindustancopper.com/Page/RulesRegulations</a>

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
<b>1.6</b>	<b>Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]</b>							
1.6.1	Categories of documents	Fully Met	3.85	3.85	www.hindustancopper.com	Fully Met	3.85	<a href="https://www.hindustancopper.com/Page/CategoryDocuments">https://www.hindustancopper.com/Page/CategoryDocuments</a>
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	www.hindustancopper.com	Fully Met	3.85	<a href="https://www.hindustancopper.com/Page/CategoryDocuments">https://www.hindustancopper.com/Page/CategoryDocuments</a>
<b>1.7</b>	<b>Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]</b>							
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	www.hindustancopper.com	Fully Met	0.96	<a href="https://www.hindustancopper.com/Page/TheBoard">https://www.hindustancopper.com/Page/TheBoard</a>
1.7.2	Composition	Fully Met	0.96	0.96	www.hindustancopper.com	Fully Met	0.96	<a href="https://www.hindustancopper.com/Page/TheBoard">https://www.hindustancopper.com/Page/TheBoard</a>
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	www.hindustancopper.com	Fully Met	0.96	<a href="https://www.hindustancopper.com/Page/CompanyProfile">https://www.hindustancopper.com/Page/CompanyProfile</a>
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	www.hindustancopper.com	Fully Met	0.96	<a href="https://www.hindustancopper.com/Page/CompanyProfile">https://www.hindustancopper.com/Page/CompanyProfile</a>
1.7.5	Powers and functions	Fully Met	0.96	0.96	www.hindustancopper.com	Fully Met	0.96	<a href="https://www.hindustancopper.com/Page/TheBoard">https://www.hindustancopper.com/Page/TheBoard</a>

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.7.6	Whether their meetings are open to the public?	Not Met	0.96	0		Not Applicable	0	-
1.7.7	Whether the minutes of the meetings are open to the public?	Not Met	0.96	0		Not Applicable	0	-
1.7.8	Place where the minutes if open to the public are available?	Not Met	0.96	0		Not Applicable	0	-
<b>1.8</b>	<b>Directory of officers and employees[Section 4(1) (b) (ix)]</b>							
1.8.1	Name and designation	Partially Met	3.85	1.93	www.hindustancopper.com	Fully Met	3.85	<a href="https://www.hindustancopper.com/Page/ContactUs">https://www.hindustancopper.com/Page/ContactUs</a>
1.8.2	Telephone , fax and email ID	Partially Met	3.85	1.93	www.hindustancopper.com	Fully Met	3.85	<a href="https://www.hindustancopper.com/Page/ContactUs">https://www.hindustancopper.com/Page/ContactUs</a>
<b>1.9</b>	<b>Monthly Remuneration received by officers &amp; employees including system of compensation[Section 4(1) (b) (x)]</b>							
1.9.1	List of employees with Gross monthly remuneration	Partially Met	3.85	1.93	www.hindustancopper.com	Fully Met	3.85	<a href="https://www.hindustancopper.com/Page/EmployeeRemunerations">https://www.hindustancopper.com/Page/EmployeeRemunerations</a>
1.9.2	System of compensation as provided in its regulations	Fully Met	3.85	3.85	www.hindustancopper.com	Fully Met	3.85	<a href="https://www.hindustancopper.com/Page/EmployeeRemunerations">https://www.hindustancopper.com/Page/EmployeeRemunerations</a>
<b>1.10</b>	<b>Name, designation and other particulars of public information officers[Section 4(1) (b) (xvi)]</b>							
1.10.1	Name and designation of the public information officer (PIO), Assistant Public Information officer (APIO) & Appellate Authority	Fully Met	3.85	3.85	www.hindustancopper.com	Fully Met	3.85	<a href="https://www.hindustancopper.com/Page/PIO">https://www.hindustancopper.com/Page/PIO</a>
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	www.hindustancopper.com	Fully Met	3.85	<a href="https://www.hindustancopper.com">https://www.hindustancopper.com</a>



Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								r.com/Page/PIO
<b>1.11</b>	<b>No. Of employees against whom Disciplinary action has been proposed/ taken(Section 4(2))</b>							
1.11.1	No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	www.hindustancopper.com	Fully Met	3.85	https://www.hindustancopper.com/Page/RIAct
1.11.2	(ii) Finalised for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	www.hindustancopper.com	Fully Met	3.85	https://www.hindustancopper.com/Page/RIAct
<b>1.12</b>	<b>Programmes to advance understanding of RTI(Section 26)</b>							
1.12.1	Educational programmes	Fully Met	1.92	1.92	www.hindustancopper.com	Fully Met	1.92	https://www.hindustancopper.com/Page/RIAct
1.12.2	Efforts to encourage public authority to participate in these programmes	Fully Met	1.92	1.92	www.hindustancopper.com	Fully Met	1.92	https://www.hindustancopper.com/Page/RIAct
1.12.3	Training of CPIO/APIO	Fully Met	1.92	1.92	www.hindustancopper.com	Fully Met	1.92	https://www.hindustancopper.com/Page/RIAct
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Fully Met	1.92	1.92	www.hindustancopper.com	Fully Met	1.92	https://www.hindustancopper.com/Page/RIAct
<b>1.13</b>	<b>Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]</b>							
1.13.1	Transfer Policy And Transfer Orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Fully Met	7.69	7.69	www.hindustancopper.com	Fully Met	7.69	https://www.hindustancopper.com/Page/R

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								ulesRegulations
<b>Total</b>			<b>100</b>	<b>86</b>			<b>96</b>	
<b>2</b>	<b>Budget and Programme</b>							
<b>2.1</b>	<b>Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]</b>							
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	www.hindustancopper.com	Fully Met	10.00	<a href="https://www.hindustancopper.com/Page/BudgetAllocations">https://www.hindustancopper.com/Page/BudgetAllocations</a>
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	www.hindustancopper.com	Fully Met	10.00	<a href="https://www.hindustancopper.com/Page/BudgetAllocations">https://www.hindustancopper.com/Page/BudgetAllocations</a>
2.1.3	Proposed expenditures	Fully Met	10	10.00	www.hindustancopper.com	Fully Met	10.00	<a href="https://www.hindustancopper.com/Page/BudgetAllocations">https://www.hindustancopper.com/Page/BudgetAllocations</a>
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	www.hindustancopper.com	Fully Met	10.00	<a href="https://www.hindustancopper.com/Page/BudgetAllocations">https://www.hindustancopper.com/Page/BudgetAllocations</a>
2.1.5	Report on disbursements made and place where the related reports are available	Fully Met	10	10.00	www.hindustancopper.com	Fully Met	10.00	<a href="https://www.hindustancopper.com/Page/BudgetAllocations">https://www.hindustancopper.com/Page/BudgetAllocations</a>
<b>2.2</b>	<b>Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)</b>							

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
2.2.1	Budget	Fully Met	16.67	16.67	www.hindustancopper.com	Fully Met	16.67	<a href="https://www.hindustancopper.com/Page/BudgetAllocations">https://www.hindustancopper.com/Page/BudgetAllocations</a>
2.2.2	Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Fully Met	16.67	16.67	www.hindustancopper.com	Fully Met	16.67	<a href="https://www.hindustancopper.com/Page/BudgetAllocations">https://www.hindustancopper.com/Page/BudgetAllocations</a>
2.2.3	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.	Fully Met	16.67	16.67	www.hindustancopper.com	Fully Met	16.67	<a href="https://www.hindustancopper.com/Page/BudgetAllocations">https://www.hindustancopper.com/Page/BudgetAllocations</a>
<b>2.3</b>	<b>Manner of execution of subsidy programme [Section 4(i)(b)(xii)]</b>							
2.3.1	Name of the programme of activity	Not Applicable	0	0		Fully Met	6.25	<a href="https://www.hindustancopper.com/Page/SubsidyPrograms">https://www.hindustancopper.com/Page/SubsidyPrograms</a>
2.3.2	Objective of the programme	Not Applicable	0	0		Fully Met	6.25	<a href="https://www.hindustancopper.com/Page/SubsidyPrograms">https://www.hindustancopper.com/Page/SubsidyPrograms</a>
2.3.3	Procedure to avail benefits	Not Applicable	0	0		Fully Met	6.25	<a href="https://www.hindustancopper.com/Page/SubsidyPrograms">https://www.hindustancopper.com/Page/SubsidyPrograms</a>

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								ndustancoppe r.com/Page/S ubsidyProgra ms
2.3.4	Duration of the programme/ scheme	Not Applicable	0	0		Fully Met	6.25	<a href="https://www.hindustancoppe&lt;br/&gt;r.com/Page/S&lt;br/&gt;ubsidyProgra&lt;br/&gt;ms">https://www.hi ndustancoppe r.com/Page/S ubsidyProgra ms</a>
2.3.5	Physical and financial targets of the programme	Not Applicable	0	0		Fully Met	6.25	<a href="https://www.hi&lt;br/&gt;ndustancoppe&lt;br/&gt;r.com/Page/S&lt;br/&gt;ubsidyProgra&lt;br/&gt;ms">https://www.hi ndustancoppe r.com/Page/S ubsidyProgra ms</a>
2.3.6	Nature/ scale of subsidy /amount allotted	Not Applicable	0	0		Fully Met	6.25	<a href="https://www.hi&lt;br/&gt;ndustancoppe&lt;br/&gt;r.com/Page/S&lt;br/&gt;ubsidyProgra&lt;br/&gt;ms">https://www.hi ndustancoppe r.com/Page/S ubsidyProgra ms</a>
2.3.7	Eligibility criteria for grant of subsidy	Not Applicable	0	0		Fully Met	6.25	<a href="https://www.hi&lt;br/&gt;ndustancoppe&lt;br/&gt;r.com/Page/S&lt;br/&gt;ubsidyProgra&lt;br/&gt;ms">https://www.hi ndustancoppe r.com/Page/S ubsidyProgra ms</a>
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Not Applicable	0	0		Fully Met	6.25	<a href="https://www.hi&lt;br/&gt;ndustancoppe&lt;br/&gt;r.com/Page/S&lt;br/&gt;ubsidyProgra&lt;br/&gt;ms">https://www.hi ndustancoppe r.com/Page/S ubsidyProgra ms</a>
<b>2.4</b>	<b>Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]</b>							
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Not Applicable	0	0		Fully Met	25.00	<a href="https://www.hi&lt;br/&gt;ndustancoppe">https://www.hi ndustancoppe</a>

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								r.com/Page/Concessionpermits
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Not Applicable	0	0		Fully Met	25.00	https://www.hindustancoppe r.com/Page/Concessionpermits
<b>2.5</b>	<b>Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]</b>							
2.5.1	Concessions, permits or authorizations granted by public authority	Not Applicable	0	0		Fully Met	25.00	https://www.hindustancoppe r.com/Page/Concessionpermits
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations	Not Applicable	0	0		Fully Met	25.00	https://www.hindustancoppe r.com/Page/Concessionpermits
<b>2.6</b>	<b>CAG &amp; PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]</b>							
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	Not Applicable	0	0		Not Applicable	0	-
<b>Total</b>			<b>100</b>	<b>100</b>			<b>250</b>	
<b>3</b>	<b>Publicity Band Public interface</b>							
<b>3.1</b>	<b>Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation there of [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]</b>							
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Not Applicable	0	0		Fully Met	12.50	https://www.hindustancoppe r.com/Page/R

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								ulesRegulations
3.1.2	Arrangements for consultation with or representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	Not Applicable	0	0		Fully Met	12.50	<a href="https://www.hindustancopper.com/Page/RulesRegulations">https://www.hindustancopper.com/Page/RulesRegulations</a>
3.1.3	Public- private partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Applicable	0	0		Fully Met	2.78	<a href="https://www.hindustancopper.com/Page/RulesRegulations">https://www.hindustancopper.com/Page/RulesRegulations</a>
3.1.4	Public- private partnerships (PPP)- Detailed project reports (DPRs)	Not Applicable	0	0		Fully Met	2.78	<a href="https://www.hindustancopper.com/Page/RulesRegulations">https://www.hindustancopper.com/Page/RulesRegulations</a>
3.1.5	Public- private partnerships (PPP)- Concession agreements.	Not Applicable	0	0		Fully Met	2.78	<a href="https://www.hindustancopper.com/Page/RulesRegulations">https://www.hindustancopper.com/Page/RulesRegulations</a>
3.1.6	Public- private partnerships (PPP)- Operation and maintenance manuals	Not Applicable	0	0		Fully Met	2.78	<a href="https://www.hindustancopper.com/Page/RulesRegulations">https://www.hindustancopper.com/Page/RulesRegulations</a>
3.1.7	Public- private partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Not Applicable	0	0		Fully Met	2.78	<a href="https://www.hindustancopper.com/Page/R">https://www.hindustancopper.com/Page/R</a>

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								ulesRegulations
3.1.8	Public- private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Not Applicable	0	0		Fully Met	2.78	<a href="https://www.hindustancopper.com/Page/RulesRegulations">https://www.hindustancopper.com/Page/RulesRegulations</a>
3.1.9	Public- private partnerships (PPP) -Information relating to outputs and outcomes	Not Applicable	0	0		Fully Met	2.78	<a href="https://www.hindustancopper.com/Page/RulesRegulations">https://www.hindustancopper.com/Page/RulesRegulations</a>
3.1.10	Public- private partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Not Applicable	0	0		Fully Met	2.78	<a href="https://www.hindustancopper.com/Page/RulesRegulations">https://www.hindustancopper.com/Page/RulesRegulations</a>
3.1.11	Public- private partnerships (PPP) - All payment made under the PPP project	Not Applicable	0	0		Fully Met	2.78	<a href="https://www.hindustancopper.com/Page/RulesRegulations">https://www.hindustancopper.com/Page/RulesRegulations</a>
<b>3.2</b>	<b>Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]</b>							
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	Fully Met	16.67	16.67	www.hindustancopper.com	Fully Met	16.67	<a href="https://www.hindustancopper.com/Page/Informationinelectronic">https://www.hindustancopper.com/Page/Informationinelectronic</a>
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	Not Met	16.67	0		Fully Met	16.67	<a href="https://www.hindustancopper.com/Page/Informationinelectronic">https://www.hindustancopper.com/Page/Informationinelectronic</a>

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	Not Met	16.67	0		Fully Met	16.67	https://www.hindustancopper.com/Page/Informationinelectronic
<b>3.3</b>	<b>Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]</b>							
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	www.hindustancopper.com	Fully Met	50.00	https://www.hindustancopper.com/Page/Informationinelectronic
<b>3.4</b>	<b>Form of accessibility of information manual/ handbook[Section 4(1)(b)]</b>							
3.4.1	Information manual/handbook available in Electronic format	Fully Met	25	25.00	www.hindustancopper.com	Fully Met	25.00	https://www.hindustancopper.com/Content/PDF/Tamralipi%20English.pdf
3.4.2	Information manual/handbook available in Printed format	Fully Met	25	25.00	www.hindustancopper.com	Fully Met	25.00	https://www.hindustancopper.com/Content/PDF/Tamralipi%20English.pdf
<b>3.5</b>	<b>Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]</b>							
3.5.1	List of materials available Free of cost	Fully Met	25	25.00	www.hindustancopper.com	Fully Met	25.00	-
3.5.2	List of materials available At a reasonable cost of the medium	Not Applicable	0	0		Fully Met	25.00	-
<b>Total</b>			<b>175</b>	<b>142</b>			<b>250</b>	
<b>4</b>	<b>E-Governance</b>							



Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
<b>4.1</b>	<b>Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]</b>							
4.1.1	English	Fully Met	14.29	14.29	www.hindustancopper.com	Fully Met	14.29	<a href="https://www.hindustancopper.com/">https://www.hindustancopper.com/</a>
4.1.2	Vernacular/ Local Language	Fully Met	14.29	14.29	www.hindustancopper.com	Fully Met	14.29	<a href="https://www.hindustancopper.com/">https://www.hindustancopper.com/</a>
<b>4.2</b>	<b>When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]</b>							
4.2.1	Last date of Annual updation	Fully Met	28.57	28.57	www.hindustancopper.com	Fully Met	28.57	<a href="https://www.hindustancopper.com/Content/PDF/Tamralipi%20English.pdf">https://www.hindustancopper.com/Content/PDF/Tamralipi%20English.pdf</a>
<b>4.3</b>	<b>Information available in electronic form[Section 4(1)(b)(xiv)]</b>							
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	www.hindustancopper.com	Fully Met	9.52	<a href="https://www.hindustancopper.com/Page/Informationinelectronic">https://www.hindustancopper.com/Page/Informationinelectronic</a>
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	www.hindustancopper.com	Fully Met	9.52	<a href="https://www.hindustancopper.com/Page/Informationinelectronic">https://www.hindustancopper.com/Page/Informationinelectronic</a>
4.3.3	Location where available	Fully Met	9.52	9.52	www.hindustancopper.com	Fully Met	9.52	<a href="https://www.hindustancopper.com/Page/Informationinelectronic">https://www.hindustancopper.com/Page/Informationinelectronic</a>
<b>4.4</b>	<b>Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]</b>							
4.4.1	Name & location of the faculty	Fully Met	7.14	7.14	www.hindustancopper.com	Fully Met	7.14	<a href="https://www.hi">https://www.hi</a>

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ncopper.com			ndustancopper.com/Page/Informationinelectronic
4.4.2	Details of information made available	Fully Met	7.14	7.14	www.hindustancopper.com	Fully Met	7.14	https://www.hindustancopper.com/Page/Informationinelectronic
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	www.hindustancopper.com	Fully Met	7.14	https://www.hindustancopper.com/Page/Informationinelectronic
4.4.4	Contact person & contact details (Phone, fax email)	Fully Met	7.14	7.14	www.hindustancopper.com	Fully Met	7.14	https://www.hindustancopper.com/Page/Informationinelectronic
<b>4.5</b>	<b>Such other information as may be prescribed under Section 4(i) (b)(xvii)</b>							
4.5.1	Grievance redressal mechanism	Fully Met	3.57	3.57	www.hindustancopper.com	Fully Met	3.57	https://www.hindustancopper.com/Page/RTI Act
4.5.2	Details of applications received under RTI and information provided	Partially Met	3.57	1.79	www.hindustancopper.com	Partially Met	1.79	https://www.hindustancopper.com/Page/RTI Act
4.5.3	List of completed schemes/ projects/ Programmes	Not Applicable	0	0		Fully Met	3.57	-
4.5.4	List of schemes/ projects/ programme underway	Not Applicable	0	0		Fully Met	3.57	-
4.5.5	Details of all contracts entered into including	Fully Met	3.57	3.57	www.hindustancopper.com	Fully Met	3.57	https://www.hi

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	name of the contractor, amount of contract and period of completion of contract				ncopper.com			ndustancopper.com/Page/ContractsPurchase
4.5.6	Annual Report	Fully Met	3.57	3.57	www.hindustancopper.com	Fully Met	3.57	https://www.hindustancopper.com/Page/HouseJournals
4.5.7	Frequently Asked Question (FAQs)	Not Met	3.57	0		Not Met	0	-
4.5.8	Any other information such as - (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance against the benchmarks set in the Citizen's Charter	Fully Met	3.57	3.57	www.hindustancopper.com	Fully Met	3.57	https://www.hindustancopper.com/Page/Others
<b>4.6</b>	<b>Receipt &amp; Disposal of RTI applications &amp; appeals [F.No 1/6/2011-IR dt. 15.04.2013]</b>							
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	www.hindustancopper.com	Fully Met	14.29	https://www.hindustancopper.com/Page/RTI Act
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	www.hindustancopper.com	Fully Met	14.29	https://www.hindustancopper.com/Page/RTI Act
<b>4.7</b>	<b>Replies to questions asked in the parliament[Section 4(1)(d)(2)]</b>							
4.7.1	Details of questions asked and replies given	Not Met	28.57	0		Partially Met	14.29	https://www.hindustancopper.com/Page/RTI Act
<b>Total</b>			<b>193</b>	<b>159</b>			<b>180</b>	
<b>5</b>	<b>Information as may be prescribed</b>							
<b>5.1</b>	<b>Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]</b>							
5.1.1	Name & details of - (a) Current CPIOs & FAAs,	Fully Met	20	20.00	www.hindustancopper.com	Fully Met	20.00	https://www.hi

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	(b) Earlier CPIO & FAAs from 1.1.2015				ncopper.com			ndustancopper.com/Page/PIO
5.1.2	Details of third party audit of voluntary disclosure -(a) Dates of audit carried out , (b) Report of the audit carried out	Not Met	20	0		Fully Met	20.00	Audit is being conducted online by National Productivity Council , New Delhi, HQ and report is awaited
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers	Fully Met	20	20.00	www.hindustancopper.com	Fully Met	20.00	https://www.hindustancopper.com/Page/PIO
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Not Met	20	0		Fully Met	20.00	https://www.hindustancopper.com/Page/PIO
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Not Met	20	0		Fully Met	20.00	https://www.hindustancopper.com/Page/PIO
<b>Total</b>			<b>100</b>	<b>40</b>			<b>100</b>	
<b>6</b>	<b>Information Disclosed on own Initiative</b>							
<b>6.1</b>	<b>Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information</b>							
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Fully Met	25	25.00	www.hindustancopper.com	Fully Met	25.00	https://www.hindustancopper.com/Page/PIO
<b>6.2</b>	<b>Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central</b>							

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	<b>Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Publ</b>							
6.2.1	Whether STQC certification obtained and its validity	Fully Met	12.5	12.50	www.hindustanncopper.com	Partially Met	6.25	-
6.2.2	Does the website show the certificate on the Website?	Not Met	12.5	0		Not Met	0	-
<b>Total</b>			<b>50</b>	<b>38</b>			<b>31</b>	
<b>Grand Total</b>			<b>718</b>	<b>564</b>				<b>908</b>