



# हिन्दुस्तान कॉपर लिमिटेड HINDUSTAN COPPER LIMITED

CIN: L27201WB1967GOI028825  
A MINIRATNA CAT-1 COMPANY UNDER MINISTRY OF MINES

## मलांजखण्ड ताम्र परियोजना MALANJKHAND COPPER PROJECT

AN ISO 9001:2015 UNIT OF HCL  
P.O Malanjkhanda, Dist. Balaghat (MP)-481 116  
Phone: 07637-257042/257072, Fax: 07637-257032/257038  
E-mail: hcl\_mcp@hindustancopper.com

Advertisement No.: HCL/MCP/HR/Apprentice/2018

Date: 30/10/2018

### **Engagement of ITI Trade Apprentices under the Apprenticeship Act, 1961**

Application are invited in the prescribed format from Indian Nationals, for the under mentioned ITI trades, who have passed Industrial Training Institute Examination from **NCVT/SCVT** affiliated institutes and possess the requisite educational qualification as mentioned against each trade. Candidates are required to apply in the prescribed format along with the copies of self-attested certificates and passport size photographs. **The candidates who have passed prior to the year 2016** should attach an Affidavit on non-judicial stamp paper of Rs. 50 duly attested by a Magistrate or Notary Public to the effect that they have neither undergone apprenticeship training earlier nor have taken employment anywhere.

| Sl. No. | Trade                       | No. of vacancies | Educational Qualification                                    | Technical Qualification                              | Period of Training |
|---------|-----------------------------|------------------|--|--|--------------------|
| 1       | Electrician                 | 25               | Candidate should be Matric/Secondary/10 <sup>th</sup> Passed | Passed ITI exam in Electrician trade                 | 01 Year            |
| 2       | Instrument Mechanic         | 02               | Candidate should be Matric/Secondary/10 <sup>th</sup> Passed | Passed ITI in Instrument Mechanic Trade              | 01 Year            |
| 3       | Mechanic Diesel             | 11               | Candidate should be Matric/Secondary/10 <sup>th</sup> Passed | Passed ITI exam in Mechanic Diesel Trade             | 01 Year            |
| 4       | Welder (G&E)                | 15               | Candidate should be Matric/Secondary/10 <sup>th</sup> Passed | Passed ITI exam in Welder Trade                      | 01 Year            |
| 5       | Fitter                      | 10               | Candidate should be Matric/Secondary/10 <sup>th</sup> Passed | Passed ITI exam in Fitter Trade                      | 01 Year            |
| 6       | Turner                      | 08               | Candidate should be Matric/Secondary/10 <sup>th</sup> Passed | Passed ITI exam in Turner Trade                      | 01 Year            |
| 7       | AC & Refrigeration Mechanic | 02               | Candidate should be Matric/Secondary/10 <sup>th</sup> Passed | Passed ITI exam in AC & Refrigeration Mechanic Trade | 01 Year            |
| 8       | Draughtsman Mechanical      | 03               | Candidate should be Matric/Secondary/10 <sup>th</sup> Passed | Passed ITI exam in Draughtsman Mechanical Trade      | 01 Year            |
| 9       | Draughtsman Civil           | 03               | Candidate should be Matric/Secondary/10 <sup>th</sup> Passed | Passed ITI exam in Draughtsman Civil Trade           | 01 Year            |
| 10      | Surveyor                    | 03               | Candidate should be Matric/Secondary/10 <sup>th</sup> Passed | Passed ITI exam in Surveyor Trade                    | 01 Year            |
| 11      | Carpenter                   | 03               | Candidate should be Matric/Secondary/10 <sup>th</sup> Passed | Passed ITI exam in Carpenter Trade                   | 01 Year            |
| 12      | Plumber                     | 02               | Candidate should be Matric/Secondary/10 <sup>th</sup> Passed | Passed ITI exam in Plumber Trade                     | 01 Year            |
| Total   |                             | 87               |  |  |                    |

- How to apply:** Applications in prescribed format (attached as Annexure-I), complete in all respect along with self-attested copies of academic and technical qualification certificates, caste certificate, Affidavit (if applicable) etc, and 2 passport size photographs should be sent to **“Manager (HR), Hindustan Copper Limited Malanjkhanda Copper Project, Tehsil:-Birsia, P.O.- Malanjkhanda, District Balaghat, Madhya Pradesh-**

**481116**” on or before 24<sup>th</sup> Nov 2018. Application received after the due date shall not be considered. The envelope should be superscripted with “Application for Trade Apprentice for Trade.....”

2. Candidates shall ensure that Application form is neatly filled and all the documents are attached. Application with incomplete information and/or not accompanied with following documents are liable to be rejected and no correspondence in this regard will be entertained.
  - A. Self-attested copies of all certificates/mark sheets/testimonials regarding age, qualification, caste.
  - B. Candidates, who have passed prior to the year 2016, must attach an Affidavit on Non judicial stamp paper duly attested by Magistrate or Notary Public to the effect that they have neither undergone Apprenticeship Training earlier nor have taken employment anywhere.
  - C. Copy of AADHAR ID card.
  - D. Candidates should register themselves through the website [www.apprenticeship.gov.in](http://www.apprenticeship.gov.in) and submit the registration ID proof.
3. Maximum age limit is 25 years as on **30<sup>th</sup> Oct 2018**. Upper age limit is relaxable by 5 years for SC/ST, 3 years for OBC (OBC with Valid Non Creamy Layer Certificate) and 10 years for Persons with Disability (PWD) candidates.
4. Candidate belonging to ST/SC/OBC (Non creamy layer) categories shall enclose the certificate issued by the Competent Authority in the prescribed format.
5. **Date of reckoning:** Date of reckoning for eligibility shall be **30<sup>th</sup> Oct 2018**. Any certificate/document issued after the cut-off date shall not be acceptable.
6. **Selection Procedure:-** Selection of candidates for engagement as Trade Apprentices shall be made through **multiple choice written test** of eligible shortlisted candidates. Company reserves the right to shortlist candidates for written test, if the number of applications for all or any trade is very large, in that case criteria to shortlist will be aggregate marks obtained in qualifying academic/technical qualification.
7. The candidates who are shortlisted on the basis of written test will have to confirm to the standards of physical fitness as prescribed for engagement as trade apprentices.
8. No weightage shall be given for those with higher qualification.
9. **Date and venue of written test:** The likely date of written test is **09<sup>th</sup> Dec 2018** and venue will be **“DAV HCL Public School Malanjhand**, Malanjhand Copper Project, District- Balaghat (Madhya Pradesh)- 481116. Candidates are advised to visit company’s website [www.hindustancopper.com](http://www.hindustancopper.com) from to time for any changes/updates.
10. This is mere an opportunity for getting trained for improving employability of the candidates and **there is no scope for employment in HCL/MCP after completion of the Apprenticeship Training.**
11. Stipend will be payable to the selected candidates during the period of apprenticeship as per Government rules.
12. The vacancy in individual trades may vary within the overall indicated vacancy number of **87 ITI** trade apprentices. Decision to this effect shall be solely at the discretion of the HCL Management.

13. Admit card for written test shall be **sent through email only**. However, candidates Submitting the application in person can collect the admit card in person, one week before the scheduled date of written test, from the office of the Manager (HR)/MCP. Please give active email address and keep it valid for at least two years. Company shall not be liable for non-receipt of admit card sent through email due to wrong email ID or any other reason.
14. In case of deviation in name/surname/name spelling mentioned in the application with that in the certificates pertaining to education/technical qualification/caste/etc., the applicant shall be required to submit a certificate from SDM or equivalent to this effect failing which the candidature shall be liable to be cancelled.
15. **TA/DA etc.** for appearing in written Test will not be admissible.
16. **Reservation** criteria shall be followed as per government directives.
17. **Amendments/Modification/Corrigendum:** Any amendment/ modification/corrigendum in respect of this Advertisement shall only be communicate through the Company's website [www.hindustancopper.com](http://www.hindustancopper.com). Hence, candidates are advised to keep themselves updated by visiting the website from time to time for updates, etc.

For & on behalf of  
Hindustan Copper Limited  
Malanjkhand Copper Project

**Sd/-**  
**(Arjun Lohara)**  
**Manager (Human Resource)**

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ANNEXURE-1

**APPLICATION FORM FOR TRADE APPRENTICE**

Please fill in BLOCK Letters. Incomplete Applications shall be rejected.

To,  
Manager (HR)  
Malankhand Copper Project  
P.O.-Malanjkhanda  
Tehsil – Birsa  
Dist:-Balaghat  
Madhya Pradesh – 481116

*Please paste  
(not pin) a  
recent passport  
size colored  
photograph*

Ref:-Advertisement No. HCL/MCP/HR/Apprentice/2018 dated 30/10/2018

|  |                 |                           |                           |                        |                    |                    |
|--|-----------------|---------------------------|---------------------------|------------------------|--------------------|--------------------|
| 1. Name of the Trade   |                 |                           |                           |                        |                    |                    |
| 2. Name of Applicant<br>(IN BLOCK LETTERS)   |                 |                           |                           |                        |                    |                    |
| 3. Father's name in full   |                 |                           |                           |                        |                    |                    |
| 4. Address for Correspondence<br>with Pin Code   |                 |                           |                           |                        |                    |                    |
| 5. Date of Birth   |                 |                           |                           |                        |                    |                    |
| 6. Age as on 30/10/2018  |                 |                           |                           |                        |                    |                    |
| 7. Category Mark ()  | Gen             | SC                        | ST                        | OBC (Non-Creamy Layer) |                    |                    |
| 8. Aadhar No.  |                 |                           |                           |                        |                    |                    |
| 9. Mobile No.  |                 |                           |                           |                        |                    |                    |
| 10. E-mail ID  |                 |                           |                           |                        |                    |                    |
| 11. Candidate Registration no. (As enrolled in<br>website <a href="http://www.apprenticeship.gov.in">www.apprenticeship.gov.in</a> ) |                 |                           |                           |                        |                    |                    |
| 12. Academic Qualification   | Board/Institute | Max <sup>m</sup><br>Marks | Obtained<br>Marks         | % of<br>Marks          | Year of<br>passing |                    |
|  |                 |                           |                           |                        |                    |                    |
|  |                 |                           |                           |                        |                    |                    |
| 13. Technical Qualification  | Board/Institute | Trade<br>Passed           | Max <sup>m</sup><br>Marks | Obtained<br>Marks      | % of<br>Marks      | Year of<br>passing |
|  |                 |                           |                           |                        |                    |                    |
|  |                 |                           |                           |                        |                    |                    |

**Undertaking:**

I, hereby, certify that the information provided above is true to the best of my knowledge and in case it is found to be false or incorrect or suppressed, the contractual engagement shall be liable to be terminated forthwith without prejudice to any legal/ disciplinary action as deemed fit by the Management. I have gone through the full text of the advertisement and agree to all the conditions detailed therein.

(Signature of candidate)

Place:  
Date:

Enclosures: