



HINDUSTAN COPPER LIMITED
(A Govt. of India Undertaking)
KHETRI COPPER COMPLEX
Post: Khetri Nagar, Pin: 333504
Distt: Jhunjhunu (Rajasthan)

WEB HOSTING



Advertisement No. -HCL/KCC/HR/Rect./2018

Date: 22.10.2018

Hindustan Copper Limited (HCL) is a listed profit making vertically integrated, multi-Unit, Schedule-A Miniratna Central Public Sector Enterprise in the field of copper mining and production with gross turnover of Rs. 1647.90 Crores in 2017-18. Khetri Copper Complex, one of the units of Hindustan Copper Ltd, is located in Jhunjhunu district of Rajasthan and its activities include mining and beneficiation. It has a well-developed Township with modern facilities. The Company is on a fast track of growth and aspirations.

Khetri Copper Complex invites applications in the prescribed format (appended herewith) from eligible Candidates for following posts:

1. Qualifications, Experience, Age Limit, Scale of pay etc.

Name of Post / Grade	No. of Posts	Category	Educational Qualification	Experience	Statutory Certifications	Age Limit	Scale of Pay
Junior Manager (Mine Survey) / E-0	2 (Two)	UR	B.E./B.Tech. in Mining	Nil	"Mine Surveyor's Certificate of Competency (For Metalliferous Mines, unrestricted)	Min – 18 Years, Max - 28 years	Rs 30,000 – 3% - 1,20,000
			Diploma in Survey	Candidates having Diploma in Survey should possess at least two years experience			
			Matric	Candidates having Matric along with <i>Certificate in Surveying</i> should possess at least three years experience in mine surveying			
				Candidates having only Matric should possess at least four years of experience in mine surveying.			

Note- Leadership quality is essential for above position

2. Date of Reckoning

The date of reckoning for computation of eligibility criteria towards age, qualification, experience etc. shall be 31/12/2018.

3. Last date of receiving duly filled in applications

The last date of receipt of application shall be 01 month from date of advertisement in Employment News/Rozgar Samachar (10-16 November 2018) i.e.16.12.2018. If last date of receipt of application falls on holiday or Sunday next working day will be considered as last date for receipt of application.

4. Other Benefits

Besides basic pay, the selected candidates shall be entitled to IDA, HRA/Company's accommodation (subject to availability), perks & Allowances, PRP, CPF, etc and Medical benefits for self and dependents as per rules.

5. Mode of Selection

The selection procedure shall be written Test followed by Personal Interview of the shortlisted candidates.

6. Centre for Selection Tests

Written test and interview will be conducted at KCC Khetri Nagar. Candidates will be required to appear in the Written Test at their own cost.

7. Submission of Application

The candidates shall be required to submit their application as per the prescribed application format through SPEED POST OR COURIER OR BY REGISTERED POST. No other means/mode of application shall be accepted.

8. Application Fee

A non-refundable application processing fee of Rs 500/- (Rupees Five Hundred Only) as Demand Draft in favour of HCL, KCC payable at Khetri Nagar shall be paid by all candidates.

9. Internal Candidates

- i) The serving employees of Hindustan Copper Limited who are fulfilling the requisite eligibility criteria and desirous of applying against the advertised posts shall also have to submit their application through proper channel. NOC shall not be issued to internal candidates for the Interview if they fail to comply with the aforesaid provisions

- ii) No application fee shall be charged from the employees of the company.
- iii) The prescribed age limits also will not apply in such cases.
- iv) Company employees appearing for interview/test in the Complex shall be treated as on tour/duty and their travelling allowance/attendance as the case may be, will be regulated accordingly.
- v) In case of internal candidates competing along with external candidates weightage of 10% of maximum marks for qualifying in selection will be allowed.

10. Admit Card / Call Letters

Admit cards for written test and call letters for interview shall be sent through email only. Hence candidates are advised to ensure that they provide correct active email id in the application form.

All correspondence with the candidate shall be done through e-mail / announcement on the Company's website only. Candidates are therefore advised to visit our website for latest updates. The Company shall not be responsible for any loss of email sent due to invalid/ wrong email ID provided by the candidate or due to any other reasons.

11. Amendments/Modification/ Corrigendum

Any amendment/modification/corrigendum in respect of the recruitment through this advertisement shall only be communicated through the Company's website www.hindustancopper.com. Hence candidates are advised to keep themselves updated by visiting the Company's website from time to time for updates, etc.

12. General

Before filling the application, candidates are advised to carefully read the General Instructions.

- i) Candidates should ensure that they fulfill all the prescribed eligibility criteria mentioned in this advertisement against the post applied.
- ii) Candidates are advised to send their applications well in advance without waiting for the closing date.
- iii) Candidates employed in Government/ Semi-Government/ Public Sector Undertaking are required to send their applications through proper channel or alternatively, produce a No Objection Certificate (NOC) from their present employer at the time of Interview failing which they shall not be interviewed and no claim for reimbursement of travel expenses shall be entertained. However, they may send advance copy of the application directly.
- iv) In case of variation of name/surname/name spelling mentioned in the application with that in the respective certificates pertaining of qualification/caste etc., the applicant shall be required to submit an affidavit sworn-in before judicial magistrate/appropriate authority to this effect along with the respective documents at the time of interview failing which the candidature shall be liable to be cancelled.

- v) No Travelling allowance shall be reimbursed for appearing in the Written Test.
- vi) Candidates called for Interview will be reimbursed travelling expenses as per rules.
- vii) HCL shall have right to reject any application/ candidature at any stage of the recruitment process if the candidate is found ineligible for the applied post.
- viii) HCL reserves the right to change the number of vacancies and/ or restrict /modify the recruitment process, if required, without issuing any further notice or assigning any reason thereof.
- ix) Selected candidate shall be liable to serve the Company anywhere in India as per discretion of the company.
- x) HCL is an Equal Opportunity Employer.
- xi) Any canvassing directly or indirectly by the applicant shall disqualify his/her candidature.
- xii) Legal jurisdiction in case of any dispute arising out of this recruitment shall be Khetri only.

13. How to apply

- 1) Neatly printed application in prescribed format on A4 size paper only to be used.
- 2) Self attested photocopies of the following documents should be attached with the application.
 - a) Matriculation / Secondary Certificate as proof of Date of Birth.
 - b) Marks Sheet / Certificate of Matriculation / 10th / Secondary, BE/B.Tech in Mining, Diploma in Mining, as applicable, in support of qualification.
 - c) Mine Surveyor's Certificate of competency issued by DGMS.
 - d) Experience certificate as applicable.
 - e) Caste Certificate in format prescribed by the Govt. of India, if applicable.
- 3) One recent passport size color photograph duly signed by the candidate should be pasted at the specified place in the application form. Two additional copies of color passport size recent photograph should be attached with the application form. Candidates are advised to keep few more copies of the same photograph with them, which shall be required at the time of written test and at later stage.
- 4) Duly- filled in application, complete in all respect, along with all required documents should be sent through SPEED POST OR COURIER OR REGISTERED POST to the following address & on the cover of the envelope "NAME OF THE POST APPLIED" should be written/super scribed compulsorily.

Chief Manager (HR)
Khetri Copper Complex,
Hindustan Copper Limited,
Khetri Nagar, Distt. Jhunjhunu, Rajasthan
Pin Code - 333504

- 5) HCL shall not be liable for any delay or loss in postal transit for any reasons whatsoever.

****_****

Note: Please see the next page for Proforma of Application.

Hindustan Copper Limited
Khetri Copper Complex
Khetri Nagar - 333504

Employment Application Form

Ref: Advt. No: HCL/KCC/HR/Rect./2018 dated 22.10.2018

Please fill in BLOCK Letters. Incomplete application shall be rejected.

Name of the post Applied for: _____

**Please paste a
recent passport
size colored self
attested
photograph
(Do not staple/pin
up)**

1. Name: _____

2. Father's Full name: _____

3. Date of Birth (dd/mm/yyyy) _____

4. Sex (Male/ Female) : _____

5. Marital Status : _____

6. Correspondence Address : _____

7. Permanent Address: _____

8. Mobile : _____ Landline Telephone

: _____

9. E-mail : _____

10. Domicile State: _____

11. Aadhar No. _____

12. Category(please Tick (✓) the appropriate category): SC ST OBC UR Ex-SM

13. Academic / Professional Qualification:

Examination passed	Board / Univ. / Institute	Year of Passing	Duration of Course	Div./ Grade	Marks Obtained (%)

14. Experience, if any: (Recent First)

Name of Organization	Position Held	Period		Scale of Pay /Grade	Reasons for Leaving
		From	To		

15. Achievement/ Publications/Awards/Scholarship or any other relevant details:

16. Undertaking:

I, hereby, certify that the information provided above is true to the best of my knowledge and in case it is found to be false or incorrect or suppressed, the recruitment shall be liable to be terminated forthwith without prejudice to any other legal / disciplinary action as deemed fit by the Management. I have gone through the full text of the advertisement and agree to all the conditions detailed therein.

(Signature of candidate)

Place:

Date:

Enclosures:

SL	Check List (Pl enclose self attested copies of following documents, as applicable)	Tick mark
1.	Marks sheet and certificate/Degree/Diploma of all qualification starting from matric/10nth of Educational Qualification as required against said advt.	
2.	Experience certificate as applicable	
3.	Mine Surveyors' Certificate of Competency (For Metalliferous Mines, unrestricted) issued by DGMS, Dhanbad)	
4.	Caste Certificate	
5.	Demand Draft	
6.		
7.		
8.		

NB: Please use extra sheet if space is inadequate for filling Sl. 1 & 4 the format must be same. Please sign on each page of the application form.